Youth Director responsibilities include planning, recruiting & leading volunteer youth leaders, leading the youth Sunday school class and the senior youth group. This position reports directly to the pastor, and is a member of the Christian Education Commission and is accountable to the church administrative board. Approximate time commitment of 10 hours per week.

Should exhibit the following characteristics:

* A commitment to Jesus Christ and a lifestyle that shows it.
* Become part of our church and community by getting involved in other ministries.
* Be a student of the Bible, and committed to prayer.
* Place high value on peace and the unity of the church.
* Agree with basic Church of God doctrine.

**Planning:**

* Must have good communication skills and habits.
* Should have weekly youth group gatherings.
* Should provide copies of schedules to youth/families a minimum of 1 month in advance.
* Should be organized, thoughtful and reliable.
* Attend commission meetings or provide a report to commission chairperson in advance.

**Leading Sunday School & Youth Group**:

* Should arrive early and prepared.
* Be creative using materials designed for youth, include prayer, music, skits, games etc..
* Foster a team environment, respecting each person’s unique skill set.
* Develop methods to attract & invite new students.

**Lead & Develop Volunteers and Student Leaders:**

* Recruit adult volunteers. Ensure all adults (18 and older) are Safe Sanctuary cleared.
* Encourage students to take leadership roles when possible.
* Consider attending seminars & training individually and as a team.
* Maintain a Christ honoring presence with students using technology/social-media.

**Important aspects to consider and prioritize**:

* Who accepted Christ as a result of our youth ministries?
* Who decided to be baptized as a believer?
* How many youth went to Camp YoliJwa for a Summer Camp? How many took an unchurched friend along?
* What didn’t work or isn’t working?
* What are your dreams for the future of our ministry to youth?
* **Terms of Employment:**

Compliance with our Safe Sanctuaries Policy is required prior to employment.

There will be a three month evaluation to determine if employment should continue.

The salary will be approximately $100 per week. This includes 2 weeks paid leave annually accrued on a pro-rated scale. Additional paid leave may be granted for serving at Camp YoliJwa or for a mission trip. Additional unpaid weeks off are allowed.

Paychecks will be available monthly, by the final day of each month.

The employee is responsible to have a plan in place, by working with the pastor and youth leaders, to account for their absence/time off.

Employee performance and salary will be reviewed annually. If there are concerns between reviews, they will be addressed by the pastor, council president and/or elders. Employment may be terminated at any time with a minimum of two weeks’ notice.